

Howard Elementary PTO Board Meeting Minutes
Tuesday October 16th, 2018
6:00 PM

1. Principal Report

- **Dates to remember**
 - 10/18 School Pictures
 - 10/22 Site Council, 2:30 PM
 - 10/23 Bike Rodeo, 2:45 PM
 - 10/31 Halloween Parade, 8:10 AM
 - 11/04 Daylight Savings Time
 - 11/07 Conferences 4:00 pm – 8:00 PM
 - 11/08 Conferences 8:00 am – 8:00 PM – No School
 - 11/09 Conference Comp Day – No School
 - 11/12 Veteran’s Day – No School
 - 11/14 PTO Meeting, 6:00 PM
- **TAG testing windows** – at or above 97%ile
 - Parents, teachers can nominate child to be tested
 - 3rd, 4th and 5th graders that reach 97% on state testing automatically qualifies child for TAG
 - Contact Erin Gaston to set up testing
 - Recommended to test child at 2nd grade and older
- **Bike rodeo** – Tuesday October 23, 2:30 PM – 4:00 PM – bring your own bike and bikes will be provided
- **Safety week** – 10/15 through 10/19 – A week focused on practicing the most common safety drills
- **Parent/teacher conferences** – suggestions for what to ask in conferences – academic progress and soft skills progress

2. Approve minutes for September PTO Meeting

- **Approved**

3. Treasurers report

- All call to have everyone bring calls
- Some businesses sending donation
- **Preliminary Tech Trot earnings**: \$8096.83 from Tech Trot. After t-shirts and fees: net earnings are \$4934.78

4. Guest from EEF

- Eugene Education Foundation
- Provide support for fundraising
- Services – donation processing, fundraising materials and strategies. A la carte pricing on services.
- Streamline online donations, website, and social media. Can create different pages for different events. EEF can tailor to look like school’s website.
- Fees: 10% - 5% to pay EEF for services and 5% go to grants EEF offers
- Use Network for Good – same as Facebook

5. Tech-trot recap

- **Goal \$20,000**
- **Preliminary Tech Trot earnings:** \$8096.83 from Tech Trot and after t-shirts and fees: \$4934.78
- “All Call” Friday to families to bring envelopes in by Monday 10/22
- Some larger donations from businesses still to come
- Continue to cycle the Facebook post to inspire more donations

6. Upcoming events

- **Family night/community night** – Science theme – wed 11/14 – take home science projects
- **Feed the teachers** – 11/7 and 11/8 – feeding about 30 adults. Need volunteers to bring food. PF Change’s will provide food on the 8th.
- **Holiday bazaar/Vendor fair** – 12/1, 9:00 AM to 3:00 PM – need volunteers, need vendors, \$25 per space. Usually request donation from vendors for raffle. Vendors go through application process and we try to avoid multiples of vendors with similar products. Table spaces are first come, first serve. Signage can be set up at Emerald Park Bazaar to come to Howard PTO Bazaar.

7. Committees

- Popcorn (Every Friday) - \$5 for the whole year
- Community Nights (11/14, 1/25, 5/10)
- Penny Wars (2/4 – 2/8)
- Read – a – thon (March)
- McTeacher Night (February)
- Carnival (6/8, Sat)
- Bazaars (12/1 & 5/4)
- Teacher Appreciation Week (5/5 – 5/10)

8. Duer’s ATA Fundraiser

- Sign up for \$49 - get a uniform and one month of classes – money goes directly to the PTO

9. Bottle Drop Fundraiser - New fundraiser approved.

- Drop at bottle drop in special bag and the money goes to your school

10. Questions

- **Box Tops** - Drop them at the front office. Possibly set up box top drives. Possibly offer prizes for bringing box tops.