

Subject: Site Council Minutes
Date: Monday, September 24
Time: 2:40
Location: Conference Room

ITEM	ACTION	TIME
1. Welcome - Introductions	Fun	5 min.
<ul style="list-style-type: none">Licensed Reps: Justine Chunn (1st year), Suzy Rock (2nd year), Katrina Sugar (2nd year), Corianne Rice Heikie (1st year)Parent Reps: Jessica Siminski (2nd year), PTO Board Rep (1st year)Classified Rep: Suzanna Fitch (2nd year), Cyria Wisner (2nd year), Julie Hopkins (1st year)Admin Rep: Allan Chinn		
2. By-Laws & Responsibility Grid	Decision	20 min.
<p>The group reviewed and approved the Site Council By-Laws and Responsibility Grid. In the By-Laws, the only changes were to add that classroom reps will attempt to be primary and intermediate and that the PTO Board will have a rotating rep as one of the two parent reps. The Quorum section was also updated to state that a decision cannot be made unless at least one representative from each stakeholder group is present. There were no changes made to the responsibility grid.</p>		
3. Stakeholder Group Reports	Discussion	20 min.
<u>Admin:</u>		
<ul style="list-style-type: none">Enrollment/Staffing Updates – Howard is about 25 student under our projection, but all 4J schools are under enrolled this fall. However, this has allowed us to start the school year with nice class sizes of 22-25 students in grades 1-5 and kindergarten classes in the upper teens.Artist in Residence - Howard will have two Artist in Residence this year, funded by the Eugene Rotary Club’s ArtSpark program.School Improvement Identification and New Support Model (CSI & TSI) – Howard will likely be identified as a school for “Targeted School Improvement” based on some of our subgroup scores for students in special education on the state assessment.		
<u>Parents:</u>		
<ul style="list-style-type: none">Tech Trot, 10/3 – The PTO has set a big goal for this fundraiser and is hoping this will be the one big one for the year if we can reach our goal of \$20,000.		
<u>Licensed Staff:</u>		
<ul style="list-style-type: none">Friday Early Release – Teachers are feeling a bit overwhelmed with the PD happening every Friday, along with the amount of new initiatives and curriculums being rolled out this school year as well.		

- **Open House, 10/10** – We had a great turnout last year with our change of format from a more formal Curriculum Night to a more informal Open House and will repeat this format this school year. The schedule of events this evening will be:
 - 5:45 Classrooms Open
 - 6:00 Title 1 Presentation (Library)
 - 6:00 Pizza Served in Cafeteria
 - 6:45 Classrooms Close
 - 7:00 Pizza Dinner in Cafeteria Closes

Classified Staff:

- Classified staff are incredibly busy!

4. 2018-2019 Group Work Plan **Information** **5 min.**

- Continuous Improvement Plan (CAP) Process
 - Professional Development
 - Family Involvement
- School Improvement Task/Updates
- Title 1 Compliance Tasks
- Grant Approvals
- Calendars
- Others

5. Others & Set Next Meeting Agenda

- Indistar “Family and Community Involvement” Questions
- New Special Education Referral Process Info & Input

Future Agenda Items:

- Title 1 Parent Involvement Plan

Proposed Future Site Council Meeting Dates:

<u>DATE</u>	<u>RECORDER</u>
September 24 (M)	Allan
October 22 (M)	Katrina
November 26 (M)	Justine
January 28 (M)	Suzy
February 25 (M)	Cyria
April 22 (M)	Julie
May 29 (M)	Allan or Corianne

