

Subject: Site Council Agenda
Date: Monday, September 26
Time: 2:30
Location: Conference Room

1. **Welcome - Introductions**

- Licensed Reps: Carla Zimmerman (2nd year), Allison Kreider (2nd year)
- Parent Reps: Jessica Siminski (2nd year), Kelsey Thompson (2nd year)
- Classified Rep: Julie Hopkins (2nd year), one other spot is open
- Admin Rep: Allan Chinn

2. **By-Laws & Responsibility Grid**

The group reviewed and approved the Site Council By-Laws and Responsibility Grid. In the By-Laws, the only changes were to update “School Improvement Plan” to “Comprehensive Achievement Plan,” posting the agenda and minutes on the school website, xxxxxxxxxx, and also a grammatical error. The only changes to the responsibility grid was removing “discipline” from operations and adding responsible under grants for parents (since it was that for other stakeholders).

3. **Stakeholder Group Reports**

Admin:

- **New Building Updates** – All things considered, the opening has gone well. There are still lots of bugs to work out, but overall the building is functioning well.
- **Enrollment/Staffing Updates** – Howard has come in over our enrollment projection by about 60 students and have had 1.75 FTE added to our building this year, so that we now have three teachers as all grade levels. Howard is now the fourth largest elementary school in 4J and is actually larger than every middle school in 4J except for Roosevelt, Cal Young and Monroe.
- **Free Meals** – Howard and three other 4J schools now offer free meals to all students, which makes it so families no longer have to fill out free/reduced meal forms and students don’t need to type in their PIN numbers at breakfast or lunch.

Parents:

- **Cookie Dough Fundraiser** – The cookie dough fundraiser kicked off last week. All orders are due Wednesday, Oct. 5th. Orders can be placed online.
- **Future Fundraisers** – The PTO is planning a spaghetti feed Friday, Nov. 4th. The Holiday Bazaar will be Nov. 19th and will be adding food carts this year.

Licensed Staff:

- **Technology Issues** – It’s been very frustrating to be the Technology Immersion school but have so many technological issues in the new building; problems with the interactive white boards being the major one. Another major issue is projectors having problems competing with all of the natural light and not being bright enough.

Classified Staff:

- **Working Hard** – Besides working hard, there have been issues with badges not opening the courtyard gates. Another request from office staff was limit when students are sent to the nurses office, and limit it to the “Five Bs” (barfing, bleeding, broken, badly bruised, or burning with fever). Note that tummy aches are not on the list.

4. 2016-2017 Group Work Plan

- Continuous Improvement Plan (CAP) Monitoring
 - Professional Development
 - Family Involvement
- Update Family Handbook
- Update School Website
- Title 1 Compliance Tasks
- Grant Approvals
- Calendars
- Others

Future Agenda Items:

- Title 1 Parent Involvement Plan
- Update Family Handbook/Website

Proposed Future Site Council Meeting Dates:

<u>DATE</u>	<u>RECORDER</u>
September 26 (M)	Allan
October 24 (M)	Allison
November 28 (M)	Carla
January 30 (M)	Jessica
February 27 (M)	Kelsi
April 24 (M)	Julie
May 22 (M)	Corianne