



# Howard Happenings

## October, 2016

[www.howardelementary.org](http://www.howardelementary.org)

### Pause Parking Lane

Thank you to families who are helping keep our busy end-of-day dismissal safe for students. We appreciate families who are remembering to stay in their cars while in the pause parking lane and continuing to move forward as space becomes available, which helps to keep traffic moving.

And since we know there are limited parking spaces in our parking lot, outside of arrival times (7:15 am-8:10 am) and dismissal time (1:50 pm-2:15 pm), families and volunteers are welcome to park in the pause parking lane. Signs will be installed along the pause parking loop including this information.

### EWEB/UO Football Parking Lot Fundraiser

Howard was lucky enough this year to have our name drawn to sell parking spaces at the EWEB Building during a UO football game. EWEB lets schools sell parking spots on game day for \$10 per car and we get 100% of the proceeds! Other schools have gotten nearly \$3,000 from this fundraiser!

We will need 10-20 volunteers to meet at EWEB 4 hours before kick-off on October 29th for the Oregon vs. Arizona State game. The time of this game has not yet been announced, but we will let volunteers know the exact time once it is announced.

At the event, we will need 10 volunteers to collect money and direct cars, so if we can get 20 volunteers, we can do two 2-hour shifts instead of one 4-hour shift. And once the parking lot is full, volunteers are done!

- What: Fundraiser for Howard at EWEB
- When: Saturday, October 29th. Time is TBA
- Where: EWEB (500 E 4th Ave, Eugene, OR)
- How: Email [chinn@4j.lane.edu](mailto:chinn@4j.lane.edu) or call the office if you are able to volunteer!

### 4J Parent Leaders Network

Parent leaders are invited to save the date for four district-wide parent leaders meetings 6:30pm to 8:00pm on 10/26/16, 1/19/17, 3/21/17, 5/23/17 in the auditorium at 200 North Monroe Street. Meetings are convened by Heather Sielicki (parent volunteer) with facilitation by Josh Reckord (retired educator) to share resources, ideas, and best practices to support the involvement of parents and families in the education of their children. Each meeting will feature a 40-minute training topic and a 20-minute information presentation from the district leadership team. Take away tools will be provided. To RSVP and learn more, visit <https://4jparentleadersnetwork.wordpress.com>.

### Texting and Driving

Please remember "Don't text and drive." School areas are very congested with pedestrians and vehicles. If you absolutely need to text, please make sure that you are parked and in a location that does not block other people dropping off or picking up their students. The safety of our students depends on EVERYONE!

### Math Adoption Open House Information

**When:** Nov 1st & 3rd, Drop in anytime between 4pm-6pm

**Where:** Ed Center Auditorium

**Why:** The Elementary Math Adoption Team wants to inform our community about our elementary math adoption process, display the curricula we are currently evaluating and seek feedback from the community.

**What:** Community members will see displays on the adoption process, our evaluation rubrics, the curricula we've evaluated, video of the curricula being used in our classrooms, sample activities and student products. Community members will be asked to take a short survey to provide their feedback on the curricula and the adoption process.

**Next:** Community member feedback will be used by the Elementary Math Adoption Team when they make their recommendation on Dec 6th, 2016. Community member feedback will also be presented to the School District's Instructional Leadership Team, Instructional Advisory Committee, Superintendent and School Board before they make the final decision.

### Covered Bike Cage Available

For students who would like to use the covered bike cage area located off the playground, it will be available starting Monday, October 3rd. The bike cage will be open in the morning at 7:30 and will be locked at 7:50. The bike cage will be unlocked at 2:05 (1:05 Wednesdays). Please note there are no staff available after school to supervise this area, so bikes should be locked, and staff are not available to unlock the bike cage during the school day if families have plans to leave early.

### Student Attendance

Early Arrival Supervision in Cafeteria & Playground - 7:25 - 7:55  
Classes begin - 7:55  
Regular Dismissal - 2:05, Wednesday Dismissal - 1:05

We recommend arriving at least 10 minutes before 7:55. The parking lot becomes very crowded as 7:55 approaches. Students arriving after 7:55 are considered late and must report to the office prior to going to class.

Reporting an Absence:  
To leave a voice message - 541-790-4940

For an absence to be excused, parents must contact the school within 48 hours of an absence. Pre-planned absences for family trips, etc. may be excused if arranged in advance and the student has otherwise maintained regular attendance.

Office Hours: Regular Office Hours - 7:30 - 3:00, Wednesday - 7:30 - 2:00

Contact information: Main Office Phone: 547-790-4900, Fax: 541-790-4905

### School Pictures are Coming!

School pictures will be on October 19th. – SMILE!

## PTO NEWS

### Upcoming PTO Dates

- Popcorn Wednesday 25 cents a bag every Wednesday
- October 5th Cookie Dough orders due
- October 18th PTO Meeting 6:00pm at Howard Elementary School
- October 20th Pickup for Cookie Dough 2pm - 6pm
- November 4th Family Bingo/Spaghetti Feed Night
- November 19th Holiday Bazaar

The Annual Cookie Dough Fundraiser is underway. If your student hasn't received an order envelope please email the PTO and we will make sure to get one to them. We currently need Volunteers to sort and hand out the orders for the Cookie Dough Fundraiser. There are shifts between 12:00 pm and 6:00 pm available on October 20<sup>th</sup>. Please email the PTO if you would like to help with this. Orders are due October 5th and we will be sending a call to remind all families.

The PTO annual Holiday Bazaar is right around the corner. We are having a mini food truck rally added to the event this year with 5 different food trucks. The bazaar vendor tables will be located in the gym and the cafeteria. We are advertising at all the local event sites and plan on putting a banner out by River Road. If you know anyone who would like to purchase a table to sell goods at this event please have them email us and we will get them information to get signed up.

The PTO has positions available for both Board and officer members. Howard Elementary could not be the great place it is wasn't for all of the fantastic family and community members we have. If you would like to become involved with our PTO consider applying for one of these positions. The descriptions of these positions are available in our bylaws posted on the PTO website, you may also email us if you would like to receive a copy.

### Openings on the PTO Board

- Vice President
- Secretary
- Parliamentarian

### Openings in the general PTO

- Volunteer Coordinator
- Staff/PTO Liason
- Webmaster

If you are interested in serving in any of these offices please review the information packets about what these jobs entail and send an email to the [howardelementarypto@gmail.com](mailto:howardelementarypto@gmail.com) stating that you are interested and why you would like to work in this capacity. Voting for officers on the board will be held at our next PTO meeting, October 18. The other positions will be reviewed by the board and filled accordingly.

The PTO would like remind families to contact the PTO through email, phone, or facebook messenger with any questions that are PTO related. The school office staff usually will not have the needed answer to those questions and it is much easier and faster for us if you we work directly with the family. Thank You!

## Reminder of Student Pick Up Time

**Students must be picked up between 2:05 and 2:15 p.m. on Monday, Tuesday, Thursday and Friday, and between 1:05 and 1:15 p.m. on Wednesdays. After-school supervision is provided only during these times.** Please make sure that your child is picked up from school by these times each day unless your child rides the bus or goes to an after-school program at Howard. Students still at school after the times listed above will be brought to the office to call home for pick up, and you or another person you have authorized will need to come into the school office to sign them out. **Our secretary IS NOT available to supervise children after 2:15 or 1:15 on Wednesdays.**

Thank you for your attention to this schedule to help ensure your child is safe and supervised at all times. If you have any questions, please contact principal, Allan Chinn at (541) 790-4900. Working together, we can provide your child with a successful and safe school experience.

## Curriculum Night

Curriculum night has been scheduled for Thursday, October 6. The format is designed for parents to attend teacher presentations to learn about curriculum, classroom routines and expectations, and become acquainted with staff members. So that your full attention can be focused on the information provided, this evening is for adults only. **Childcare will be provided beginning at 5:45 in the cafeteria.** Session 1 will run 6:00 – 6:25 and Session 2 will run 6:30 – 6:55.

## Messages for Students

Please make sure that your child knows what they will be expected to do when the school day is over **before they leave home in the morning.** Staff is not available to hand deliver messages throughout the day and when the bell rings at the end of the school day it becomes quite difficult to reach individual children that we have taken messages for. It is also very disruptive to the teachers and students when phone calls are made to the class at the end of the day. We will be happy to deliver messages in an **EMERGENCY** situation.

## Upcoming Events

10/5 – Cookie Dough Sales Close  
10/6 – Curriculum Night, 5:45 – 7:00  
10/7 – Professional Development, No School  
10/12 – Wacky Wednesday – Favorite Color Day  
10/14 – State Inservice – No School  
10/18 – PTO Meeting, 6:00 pm  
10/19 - School Pictures  
10/24 –Site Council, 2:30  
10/31 – Halloween Parade, 1:15  
11/04 – PTO Bingo/Spaghetti Feed, 6:00 pm  
11/06– Daylight Savings Time Starts  
11/9 – Wacky Wednesday – Favorite Sport/Team Day  
11/11 – Veteran's Day – No School  
11/15 – PTO Meeting, 6:00 pm  
11/19 – PTO Holiday Bazaar  
11/21 – Parent Teacher Conferences, 4:00 – 8:00 pm  
11/22 – Parent Teacher Conferences, 8:00 am – 8:00 pm, No School  
11/23 – No School, Conference Comp Day  
11/24 -25 - Thanksgiving Break  
11/28 – Site Council, 2:30 pm