

Subject: Site Council Minutes
Date: Tuesday, November 27
Time: 2:30
Location: Staff Room

1. Stakeholder Group Reports

Admin:

- Howard Families and Holiday Meals – Howard was able to provide Thanksgiving meals to 45 families thanks to the generous support of some individual donation and two local churches. No one has called about food basket for the holiday break.
- EEF Grant Updates - All four of Howard's EEF grant applications were funded!
- Building 4J's Future – Allan shared the timeline for the proposed facilities bond proposal. Howard having a new building is in all of the current proposals being considered. Dr. Berman will make a final recommendation soon with public input opportunities in January before the board makes a final vote whether to put the proposal forward onto the ballot. The bond will either go onto the May or November ballot. If the bond passes on the November ballot, construction planning would begin immediately. We would be in the old building two more years (not including this school year) and move into the new building for the 2015-2016 school year.

Parents:

- Tree Farm Fundraiser – The PTO board is contacting some tree farms closer to Howard for a potential fundraiser like last year.
- Movie Nights – Movie Nights this year will be on Jan. 18th at 6:00 PM and May 10th at 6:00 PM. The movies are yet to be decided.
- Cookie Dough/Dutch Mill bulbs – Profit \$5,436.10
- Papa's Pizza Fundraiser - \$186.20
- Money for Classrooms – 11 classroom teachers will receive \$500 each.

Certified & Classified Staff:

- Nothing to report at this time.

2. School Improvement Plan Review/Update

- The group reviewed the current Literacy Goal Action Plan portion of the School Improvement Plan. The goals were updated at the previous meeting, so the focus was the action plan for meeting the literacy goals. Changes to the reporting section include:
 - Parents will now be informed about reporting procedures and academic services available by the school newsletter in addition to just curriculum night.
 - The timeline for when parents are informed about the school report card was revised to Spetember/October to allow for the lateness of when the state report card becomes available.
 - The timeline for January tasks around report cards was revised to January/February to reflect when report card information is actually sent home.

- Changes to the Action Plan in the Curriculum & Instruction section include.
 - For the action “Maintain current level of literacy support,” ESC was added to Leadership, the date was updated to Fall 2013, IAs were updated to EAs and ESC was added to who is responsible for part of the evaluation section.
 - The action, “Classroom Teachers will take on increased assessment duties for benchmark assessment and progress monitoring” was eliminated since this is now a district-wide expectation.
 - The two final action sections were combined and updated since they were all related and had similar resources and evaluation methods. The updated actions are:
 - Continue home reading incentive programs to increase leisure reading and support improved reading (OBOB, home reading incentives, etc.)
 - Parent night to share with families how to encourage literacy
 - Begin Title 1 Reading Backpack program
 - Regularly scheduled reading at home
 - Monthly book drawing

3. Others & Set Next Meeting Agenda

- SIP Math Goal and Action Plan

Future Agenda Items:

- 2013-2015 School Improvement Plan

Proposed Future Site Council Meeting Dates:

January 23 (Wed)

February 26

April 23

May 28

June __