

**Howard Elementary School
Site Council**

**9/27/11
2:30-3:30**

Convener: Suzanne

Recorder: Melissa

Time Keeper: Lupe

MINUTES

I. Agenda Review 1 min.

II. Membership & Term of Office 5 min.

Members: Amber Frank, Lupe Callihan, Lori Henry, Suzanne Price, Sarada Thomas, Jeff Minson (parents will be officially voted into membership in October)

III. Notebook Overview 15 min.

- Article I: Review duties (section 1 of bylaws)
- Binder Section 1: Agendas & Minutes
- Binder Section 2: Various Documents
 - Site Council Work Plan (pacing guide)
 - Responsibility Grid (what does Site Council do)
 - Decision Making Model
 - Group Norms
 - Site Council Bylaws
- Binder Section 3: School Improvement Plan (up for review in 12/13) and Action Plan (10/16/10)
- Binder Section 4: Membership
- Binder Section 5: Miscellaneous

IV. Review EEF Grants 20 min.

- Grant 1: OBOB (Oregon Battle of the Books) \$500
 - Submitted last year and not funded
 - Cost covers: Book purchase, pizza party & t-shirts
- Grant 2: Instructional Assistant \$2000
 - Cost covers: ½ to 1 hour of IA time, 2 additional groups to support 2/3
- Grant 3: iPod Touches \$2000
 - Cost covers: 9 iPod Touches, a Rockstar listening station
- Grant 4: OMSI \$2000
 - 4th/5th will all attend, part of science curriculum

Members: Amber Frank, Melissa Locke-Warnicke, Lupe Callihan, Lori Henry, Suzanne Price, parents TBD at October 2011 PTO meeting

Cost covers: Admission to IMAX, OMSI, submarine, and transportation

Ranking:

1. IA
2. OMSI
3. OBOB
4. iTouches (change to \$500)

V. Title I Parent Involvement Policy 10 min.
Reviewed and approved the Title I Parent Involvement Policy

Recorders (need laptop):

September 27: Melissa
October 25: Lupe
November 22: Amber
January 24: parent
February 28: Lori
March: NO MEETING
April 24: parent
May 22: Suzy

Time Keeper:

Lupe
Amber
parent
Lori
parent
NO MEETING
Suzy
Melissa

Members: Amber Frank, Melissa Locke-Warnicke, Lupe Callihan, Lori Henry, Suzanne Price, parents TBD at October 2011 PTO meeting